**PLANNING AHEAD: ASSIGNMENT 1**

1. **Write three sentences about Max beginning with:**

Last week… Yesterday… and Next week…

Last week Max tried buy an airplane ticket to London, but the flight was full, and the agent travel called him and offered him other flight for one week after.

Yesterday, Max bought an airplane flight to London with a stop in Madrid, this flight is cheaper than directly flight.

Next Week, Max is going to leave his home in San Francisco, and he is going to fly to London for business.

1. **Write three sentences about you beginning with:**

Last week… Yesterday… and Next week…

Last week I stared a new position of work, I met with my boss and the team to plan the schedule.

Yesterday, I did my first document about business process management, it was very interesting ¡¡

Next week I am going to go to bs as, and I am going to meet with the engineering team, we will analyze the process about external sale.